



Administration Building
408 South Carroll Avenue
Michigan City, Indiana 46360
(219) 873-2000

October 23, 2018

Dear MCAS Parent/Guardian:

Michigan City Area Schools is pleased to announce that we will soon begin using the Raptor Visitor Management System in all of our schools to improve security for students and staff. The Raptor system will help us track who is in our school buildings, and will better allow us to screen visitors, contractors, and volunteers.

The new system will be implemented for our middle and high schools (Barker, Krueger, Michigan City High School and the A. K. Smith Career Center) on November 5. By the end of November, all elementary schools will also be using the system.

Upon entering a school, all visitors will be asked to present an ID such as a Driver's License, which can either be scanned or manually entered into the system. If a parent or guardian for any reason does not have a US government-issued ID, the school staff member can use any form of identification and manually enter the person's name into the Raptor system. The Raptor system will check to ensure that registered sexual offenders are not entering our school campuses without our knowledge. The Raptor system checks the visitor's name and date of birth for comparison with a national database of registered sex offenders. The registered sex offender database is the only official database checked by the Raptor system. No other data from the ID is gathered or recorded and the information is not shared with any outside agency. Once entry is approved, Raptor will issue a badge that identifies the visitor, the date, and the purpose of his/her visit. Upon leaving the school, the visitor should again report to the school office, and he/she will be checked out of the system.

A visitor's badge will not be necessary for those who visit our schools simply to drop off an item in the office or pick up paperwork. In addition, we will not be using this system for large events open to the public, such as school awards programs or performances.

The safety of our students is our highest priority, and the Raptor Visitor Management System allows us to quickly identify those who may present a danger to our students. Thank you for your understanding and your support in enhancing the school safety protocols in our district!

Sincerely,

Dr. Wendel McCollum
Associate Superintendent