



# Lake Hills STEM Magnet Elementary School

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## Parent Involvement Policy

Lake Hills STEM Magnet School, a guiding force to optimal learning, will develop empowered, life-long learners and a unique and integrated learning experience through Science, Technology, Engineering and Math, through:

- ✓ High expectations, clearly defined goals, and respect for all;
- ✓ Targeted instruction delivered by highly qualified staff;
- ✓ Programs that promote academic growth, and
- ✓ Collaboration with families, communities and agencies.

**1. Lake Hills STEM Magnet School will hold an annual parent meeting early in the school year at a convenient time to explain:**

- Title I participation and requirements
- Parents' right to be involved
- The forms of assessment used to measure academic success and progress, including: mCLASS, ISTEP+, IREAD, iREADY Reading/Math and Standards-based report cards.
- Description and explanation of curricula to be used, including Indiana College and Career Readiness standards.
- Description of the curricular materials and research-based programs to support differentiation such as Leveled Literacy Groups, READY Reading/Math.

**2. The following items will be distributed to parents for review and input:**

- Parent Needs Assessment Survey – early in the school year
- Parent Involvement Policy – early in the school year
- Family Involvement Calendar of Events – early in the school year
- Home School Compacts – at the annual parent meeting
- Parent Notices as they apply to Title I

**3. Lake Hills STEM Magnet School will provide parents of participating Title I students with timely information in a language and format easily understood through:**

- Registration packets
- Faculty notes, phone calls, or emails
- Monthly school newsletter
- Classroom take-home folder
- District and school websites
- School Messenger
- Use of interpreter as needed
- Report cards
- Assessment Reports

**4. Lake Hills STEM Magnet School will foster positive and productive family partnerships through:**

- Strategies from the school reading plan and school improvement plan
  - Providing opportunities for decision-making input related to the education of their children through school and district committees
  - Flexible scheduling of events including but not limited to: Title I meetings, Open House, Family Nights, Breakfast events, parent workshops
  - Provisions for childcare and refreshments during parent meetings when possible
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- Discussions with staff to plan promotion of positive family partnerships
- Fostering and encouraging good attendance

**5. The Lake Hills STEM Magnet School Families will in turn foster positive and productive partnership with the school through:**

- Supporting their students' learning by: Ensuring good attendance, monitoring homework completion, supervising television watching and electronic game playing, encouraging positive use of extra curricular time, and encouraging reading at home
- Volunteerism at school
- Participation in school activities
- Communication with school staff, and by
- Being positive advocates for their children

**6. Materials and training will be offered to parents on how they can assist, encourage and improve their child's academic achievement, through:**

- Family Informational pamphlets and flyers
- Parent workshops with the aid of local agencies
- Newsletters and parent information opportunities
- Home-school newsletter

**7. Lake Hills STEM Magnet School will coordinate and integrate parent and community involvement with local agencies, schools, and other public programs:**

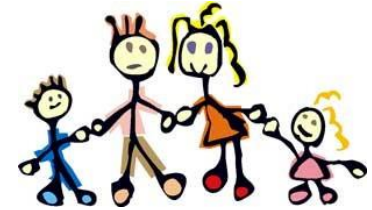
- Purdue University North Central
- Safe Harbor
- Dunebrook
- Junior Achievement
- Meridian
- Multiple STEM related local and state organizations

**8. Lake Hills STEM Magnet School will communicate with the district any parent concerns with the Title I program. The Title I Department will receive the comments and will respond to any suggestion or concern as timely and practically as possible.**



# Parenting Resource Center for the Family

**Indiana's Parenting Center** offers resources for parents and their children. When parents need to reach out for help/advice, resources are available. ParentingCenter.com is dedicated to helping families find parenting information. From family support to education, ParentingCenter.com offers advice for family and community. This website offers state-by-state resources. For information on Indiana's parenting resources please use the following link:  
<http://www.parentingcenter.com/state/indiana.html>



## What We Do

ParentingCenter.com provides many different resources surrounding your child's education, health and wellbeing, as well as resources for fun, family friendly activities in the area! The following are just a few of the areas that are covered on ParentingCenter.com:

- Many different educational tools
- Family support links
- Health and medical resources
- Family/Parenting Articles
- Child care resources


For more information please use the following link:  
<http://www.parentingcenter.com/>

## Sponsors:

- ❖ **YMCA** – *We Build Strong Kids, Families*
- ❖ **Ford Motor Company**
- ❖ **Eli Lilly**
- ❖ **Disney Mobile**

Additional information for parents, including school achievement data, is available on the **Indiana Department of Education Website**, [www.doe.in.gov](http://www.doe.in.gov). If you do not have internet access at home, your school will provide internet access, or you may visit the Michigan City Public Library.

If you have questions concerning the Indiana Partnerships Center or parent involvement, call your child's school or:

<p><b>MCAS District Title I Office</b> 408 S Carroll Ave Michigan City, IN 46360 219.873.2000</p> 	<p><b>Lake Hills Elementary School</b> 201 Ferguson Road Michigan City, IN 46360 219.873.2105</p> <p>Connie Bachmann, Principal Karen Timm, Secretary</p>	<p><b>Parenting Center.com</b> 904 N. Line Street Loogootee, IN 47553 812-295-8491 webmaster@parentingcenter.com</p>
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# Home – School Compact

It is the goal of Lake Hills Elementary School to develop a strong partnership with our parents with the ultimate goal of improving academic achievement for our students. In order to be successful in school, our children need support from all the adults in their lives. The purpose of this compact is to clearly establish the responsibilities shared by the principal, teachers, parents and students so that we can provide the best education possible. We encourage your full participation in our school's programs and welcome your comments and suggestions. Please feel free to contact your child's teacher, counselor or principal as needed.

### **Principal's Statement:**

As principal, I will encourage positive communication among teachers, parents and students; encourage teachers to provide homework assignments that reinforce classroom instruction; foster a warm, parent-friendly atmosphere; show concern for all students while having high expectations not only for students, but also faculty and staff members; communicate and work with community agencies to support students' learning processes while having respect for the cultural differences of students and families; and provide for quality instruction and a safe learning environment.

### **Teacher Responsibilities:**

- Believe that each student can learn
  - Show respect for each child and his or her family
  - Help each child grow to his or her fullest potential
  - Provide a safe, positive and productive learning environment
  - Plan lessons that meet or exceed the requirements of the Indiana College and Career Readiness Standards
  - Regularly assess my teaching and my students' performance, adjusting lessons as needed
  - Model professional behavior and a positive attitude
  - Seek to continuously improve my professional competence and skills through ongoing professional development
  - Ensure fairness and equity in adherence to school, district and classroom rules
  - Maintain open lines of communication with students and parents
  - Hold a minimum of one parent contact per student and additional ones if needed or requested by the parent
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**Parent Responsibilities:**

- Recognize that I am my child's first teacher
- Read and discuss the MCAS Code of Responsible Behavior and the Parent/School Compact with my child
- Talk with my child regularly about school work and activities
- Monitor my child's television and electronic game time and content
- Praise my child for progress
- See that my child is on time, attends school regularly and comes to school "Dressed for Success."
- Support the school in its effort to maintain discipline
- Maintain up-to-date personal and emergency contact information with the school
- Attend school conferences and meetings
- Volunteer through Lake Hills Parent Group, classroom or school-wide programs
- Listen to my child read and/or read to my child a minimum of 20 minutes nightly
- Schedule homework time and support

**Student Responsibilities:**

- Discuss the MCAS Code of Responsible Behavior and the Parent/School Compact with my parent and teacher
- Give my parent all notices and information received by me from the school or my teacher
- Obey school, classroom and bus rules
- Be respectful, responsible and ready to learn
- Attend school regularly and on time
- Come to school prepared with homework and supplies
- Do my best in my work and in my behavior
- Read aloud or silently for at least 20 minutes each day with a parent/guardian
- Have a positive attitude toward learning

**Principal Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## Title I Parent Involvement Policy

The Michigan City Area Schools Board intends to follow the parental policy guidelines in accordance with the *No Child Left Behind Act of 2001* as listed below. Michigan City Area Schools' Board will distribute this policy to parents of students participating in the Title I program.

### **Policy Guidelines**

- Involve parents in jointly developing our district's local plan under section 1112 and in the process of school review and improvement under section 1116;
  - Provide the coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance;
  - Build the schools' and parents' capacity for strong parental involvement by providing parents with:
    - A description and explanation of curricula to be used;
    - Forms of academic assessment used to measure student progress;
    - Proficiency levels that students are expected to meet;
    - Opportunities for decision-making related to the education of their children;
    - Materials and training on how parents can improve their child's achievement;
    - School staff educated on how to build ties between home and school
    - Coordinated and integrated parent involvement with Head Start and public preschool programs;
    - Information sent home in a language and form parents can understand, to the extent possible;
    - Other reasonable support for parental involvement activities as parents may request.
  - Coordinate and integrate parental involvement strategies under Title I, Part A with parental involvement strategies under other programs, such as Head Start, Parents as Teachers, State-run preschool programs, and English as a new language instructional programs;
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- Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the schools served with Title I, Part A funds, including:
  - Identifying barriers to greater participation by parents in parental involvement activities, with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background;
  - Using the findings of the evaluation to design strategies for more effective parental involvement;
  - Revising, if necessary, the LEA's parental involvement policies;
  - Involving parents in the activities of schools served under Title I, Part A. *Section 1118(a)(2), ESEA.*

### **Expectations for Parent Involvement**

The MCAS School Board intends that parents of participating students be provided with frequent and convenient opportunities for full and ongoing participation in the Title I program. This shall include opportunities to jointly develop the Title I program plan and suggest modifications in the process for school review and improvement.

Any comments indicating parents' dissatisfaction with the district Title I program must be collected and submitted along with the Title I Application for Grant to the Indiana Division of Compensatory Education.

The Title I program must be designed to assist students in acquiring the competencies and achieving the goals established by law, as well as the goals and standards established by the MCAS School Board. These goals and standards must be shared with parents in a manner that will enable them to (1) participate in decisions concerning their child's education and (2) monitor and improve the educational achievement of their child.

### **School Policy**

Each school must submit its Title I school parent involvement policy, which must meet all legal requirements. This policy must be developed jointly with and distributed by the school to parents of participating students. The policy must be updated annually.

A copy of each school's parent involvement policy shall be kept on file with the school's Title I program plan in the Central Office.

### **References**

Section 1118 of *No Child Left Behind Act* (NCLB) of 2001  
<<http://www.ed.gov/esea>>

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## Parents' Right to Know & Highly Qualified Teachers and Assistants

At the beginning of each school year, your child's school corporation will provide you (at your request and in a timely manner) information regarding the qualifications of your child's classroom teacher(s), including the following information:

1. Whether your child's teacher has met the State qualification and licensing criteria for the grade level and subject area in which the teacher is providing instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which the State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher, any other graduate certification for degree held by the teacher, and the field of discipline of the certification for degree.
4. Information on the level of achievement of your child in each of the State academic assessments.
5. Timely notice that your child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.
6. Whether the student is provided services by paraprofessionals, and if so, their qualifications.

### Remember This:

- The notice and information provided to parents shall be in an understandable and uniform format and provided in a language that parents can understand.
- This information may be obtained at the beginning of the school year.
- The school corporation must provide this information in a timely manner at the parent's request.

A request can be made by contacting the  
District Office for Title I Services  
By phone  
219-873-2000





## Title I School - Wide Designation

All Michigan City Area Schools are Title I served schools and have received School Wide Plan (SWP) designation through the Indiana Department of Education. School faculty, staff and parents developed a plan to meet the ten components of the School Wide Plan at each of the district Title I Schools.

The Components of a School Wide Plan are:

1. A comprehensive needs assessment of the whole school.
  2. Implementation of school wide strategies that:
    - Provide opportunities for all children to meet proficient and advanced levels of student academic achievement.
    - Use effective methods and instructional strategies that are based on scientifically based research that:
      - Strengthens the core academic program,
      - Increases the amount of learning time,
      - Includes strategies for serving underserved populations,
      - Includes strategies to address the needs of all children in the school, but particularly low achieving children and those at risk or not meeting state standards,
      - Addresses how the school will determine if needs of those children have been met,
      - Is consistent with and is designed to implement state and local improvement plans.
  3. Highly qualified teachers in all core content area classes.
  4. High quality and on-going professional development for teachers, principals and paraprofessionals.
  5. Strategies to attract high-quality, highly qualified teachers to this school.
  6. Strategies to increase parental involvement, including:
    - 6a. A description of how the school will provide individual academic assessment results to parents.
    - 6b. Strategies to involve parents in the planning, review and improvement of the school wide plan.
  7. Plans for assisting preschool children in the transition from early childhood programs such as Head Start or state-run preschool programs.
  8. Opportunities and expectations for teachers to be included in the decision making related to the use of academic assessment results leading to the improvement of student achievement.
  9. Activities and programs at the school level to ensure that students having difficulty mastering proficient and advanced levels of academic achievement are provided effective, timely additional assistance.
  10. Coordination and integration of federal, state and local funds; and resources such as in-kind services and program components.
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