



Michigan City Area Schools

Opportunity ★ Excellence ★ Pride



District Office for Title I Services

making sure every student has a chance to make a difference in the world!

2018–2019

Title I Parent Handbook

Krueger Middle School

2001 Springland Ave.
Michigan City, IN 46360
219.873.2061
Josh Malone, Principal
Karen Parrish, Secretary

Parent Involvement Policy

Krueger Middle School, a diverse learning community committed to excellence, will ensure our graduates are responsible and productive participants in an evolving global society by focusing on:

- ✓ *Learning as a continuous experience of excitement, opportunity, and achievement*
- ✓ *Clear goals and high expectations for students' success*
- ✓ *Supportive families and community*
- ✓ *Staff with pride and purpose leading by positive example*
- ✓ *A student prepared for and enthusiastic about his or her future.*

1. Krueger Middle School will hold an annual parent seminar early in the school year at a convenient time to present:

- Title I participation and requirements
- Environmental theme focus
- PBS process, 100% choice
- The forms of assessment used to measure academic success and progress.
- Description and explanation of curricula to be used.
- School Wide Dress Code
- Change in school structure.. ie.. block schedule

2. The following items will be distributed to parents for review and input:

- KMS student/parent handbook
- KMS volunteer forms
- Home School Compacts
- Parent Notices as they apply to Title I
- School Calendar of Events for KMS

3. Krueger Middle School will provide the parents of participating Title I students with timely information in a language and format easily understood in the following ways:

- Registration packets
- Teacher notes, phone calls, or emails
- District and school websites
- School Messenger
- Use of interpreter as needed
- Quarterly report cards
- Counselor
- Social Worker

4. Krueger Middle School will foster positive and productive family partnerships through:

- Strategies from school improvement plan
 - Parent seminars
 - Grade-level team meetings with parents on an as-needed basis
 - Providing opportunities for decision-making input related to the education of their children through school and district committees
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- Staff meetings focusing on how to build positive family partnerships
- Fostering and encouraging good attendance
- Quarterly awards and awards night
- Parent teacher conferences in Fall and Spring

5. Krueger Middle School Families will in turn foster positive and productive partnership with the school through:

- Supporting their students' learning by: Ensuring good attendance, monitoring homework completion, monitoring social networking and electronic game playing, encouraging positive use of extra-curricular time, and encouraging reading at home
- Volunteering at school
- Participating in school activities
- Communicating with school staff
- Being positive advocates for the education of their children

6. Materials and training will be offered to parents on how they can assist, encourage and improve their child's academic achievement, including:

- Meetings and communication with Teachers
- Web-based tools: iReady
- Curriculum Coach
- RDS Grades
- Environmental green team competitions

7. Krueger Middle School will coordinate and integrate parent and community involvement with local agencies, schools, and other public programs, including:

- Purdue University North Central
- Safe Harbor
- Dunebrook
- Swanson Center
- Michigan City Police Department & Probation
KMS Environmental Campus Partner Connections
- Indiana Department of Natural Resources-Indiana Lake Michigan Coastal Program
- LaPorte County Soil & Water Conservation District
- CBB-Christopher B. Burke Engineering, LLC
- Lowe's
- The Pottawattomie Audubon Society
- Trail Creek Watershed
- Save the Dunes
- Shirley Heinze Land Trust
- The Field Museum of Natural History
- City Forester, Michigan City
- Indiana University Northwest-Northwest Indiana Restoration Monitoring Inventory (NIRMI)

8. Krueger Middle School will communicate to the District any parent concerns regarding the Title I program. The Title I Department will receive the comments and respond to any suggestion or concern as timely and practically as possible.

Title I Home – School Compact

Families and schools must work together to help students achieve high academic standards. Through a process that includes teachers, families, and students the following are agreed upon rules and responsibilities that we as partners will carry out to support student success in school and life.

Staff Pledge

I agree to carry out the following responsibilities to the best of my ability:

- Promote learning as a continuous experience of excitement, opportunity, and achievement.
- Set clear goals and high expectations for students' success.
- Be supportive of families and community.
- Have pride and purpose and lead by positive example.
- Prepare students for the future and foster enthusiasm about learning.

Student Pledge

I agree to carry out the following responsibilities to the best of my ability:

- Students are LIFELONG LEARNERS who set and pursue their goals for personal growth.
- Students COMMUNICATE effectively through their development of speaking.
- Students are CRITICAL THINKERS who are capable of solving problems using a variety of tools.
- Students work COLLABORATIVELY using effective leadership and group skills within diverse settings.
- Students are ETHICAL and MORAL CITIZENS who consistently demonstrate self-discipline, courage, honesty, compassion and appreciation for and tolerance of diversity.
- Students CONTRIBUTE TO THEIR COMMUNITY, volunteering energies and talents, to improve the quality of life within their community.
- Students are HEALTH CONSCIOUS INDIVIDUALS whose lifestyles reflect a concern for the health, safety and well-being of themselves and others.
- Students accept RESPONSIBILITY for their actions.
- Students apply ACADEMIC SKILLS to life situations.

Family/Parent Pledge

I agree to carry out the following responsibilities to the best of my ability:

- Provide a quiet time and place for homework and monitor social networking on a regular basis.
- Ensure that my child reads every day.
- Know my child's friends.
- Ensure that my child attends school every day and gets adequate sleep, regular medical attention and proper nutrition.
- Regularly monitor my child's progress in school.
- Participate, as appropriate, in decisions about my child's education.
- Attend parent-teacher conferences.
- Communicate the importance of education and learning to my child.

Student

Teacher

Parent/Guardian



Parenting Resource Center for the Family

Indiana's Parenting Center offers resources for parents and their children. When parents need to reach out for help/advice, resources are available. ParentingCenter.com is dedicated to helping families find parenting information. From family support to education, ParentingCenter.com offers advice for family and community. This website offers state-by-state resources. For information on Indiana's parenting resources please use the following link:

<http://www.parentingcenter.com/state/indiana.html>



What We Do

ParentingCenter.com provides many different resources surrounding your child's education, health and wellbeing, as well as resources for fun, family friendly activities in the area! The following are just a few of the areas that are covered on ParentingCenter.com:

- Many different educational tools
- Family support links
- Health and medical resources
- Family/Parenting Articles
- Child care resources

For more information please use the following link:


<http://www.parentingcenter.com/>

Sponsors:

- ❖ **YMCA** – *We Build Strong Kids, Families*
- ❖ **Ford Motor Company**
- ❖ **Eli Lilly**
- ❖ **Disney Mobile**

Additional information for parents, including school achievement data, is available on the **Indiana Department of Education Website**, www.doe.in.gov. If you do not have internet access at home, your school will provide internet access, or you may visit the Michigan City Public Library.

If you have further questions concerning the Indiana Partnerships Center or parent involvement, please call your child's school or:

<p>MCAS District Title I Office 408 S Carroll Ave Michigan City, IN 46360 219.873.2000</p> 	<p>Krueger Middle School 2001 Springland Ave. Michigan City, IN 46360 219.873.2061</p> <p>Josh Malone, Principal Karen Parrish, Secretary</p>	<p>Parenting Center.com 904 N. Line Street Loogootee, IN 47553 812-295-8491 webmaster@parentingcenter.com</p>
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Title I Parent Involvement Policy

The Michigan City Area Schools Board intends to follow the parental policy guidelines in accordance with the *No Child Left Behind Act of 2001* as listed below. Michigan City Area Schools' Board will distribute this policy to parents of students participating in the Title I program.

Policy Guidelines

- Involve parents in jointly developing our district's local plan under section 1112 and in the process of school review and improvement under section 1116;
 - Provide the coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance;
 - Build the schools' and parents' capacity for strong parental involvement by providing parents with:
 - A description and explanation of curricula to be used;
 - Forms of academic assessment used to measure student progress;
 - Proficiency levels that students are expected to meet;
 - Opportunities for decision-making related to the education of their children;
 - Materials and training on how parents can improve their child's achievement;
 - School staff educated on how to build ties between home and school
 - Coordinated and integrated parent involvement with Head Start and public preschool programs;
 - Information sent home in a language and form parents can understand, to the extent possible;
 - Other reasonable support for parental involvement activities as parents may request.
 - Coordinate and integrate parental involvement strategies under Title I, Part A with parental involvement strategies under other programs, such as Head Start, Parents as Teachers, State-run preschool programs, and English as a new language instructional programs;
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- Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the schools served with Title I, Part A funds, including:
 - Identifying barriers to greater participation by parents in parental involvement activities, with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background;
 - Using the findings of the evaluation to design strategies for more effective parental involvement;
 - Revising, if necessary, the LEA's parental involvement policies;
 - Involving parents in the activities of schools served under Title I, Part A. *Section 1118(a)(2), ESEA.*

Expectations for Parent Involvement

The MCAS School Board intends that parents of participating students be provided with frequent and convenient opportunities for full and ongoing participation in the Title I program. This shall include opportunities to jointly develop the Title I program plan and suggest modifications in the process for school review and improvement.

Any comments indicating parents' dissatisfaction with the district Title I program must be collected and submitted along with the Title I Application for Grant to the Indiana Division of Compensatory Education.

The Title I program must be designed to assist students in acquiring the competencies and achieving the goals established by law, as well as the goals and standards established by the MCAS School Board. These goals and standards must be shared with parents in a manner that will enable them to (1) participate in decisions concerning their child's education and (2) monitor and improve the educational achievement of their child.

School Policy

Each school must submit its Title I school parent involvement policy, which must meet all legal requirements. This policy must be developed jointly with and distributed by the school to parents of participating students. The policy must be updated annually.

A copy of each school's parent involvement policy shall be kept on file with the school's Title I program plan in the Central Office.

References

Section 1118 of *No Child Left Behind Act* (NCLB) of 2001
<<http://www.ed.gov/esea>>



Parents' Right to Know & Highly Qualified Teachers and Assistants

At the beginning of each school year, your child's school corporation will provide you (at your request and in a timely manner) information regarding the qualifications of your child's classroom teacher(s), including the following information:

1. Whether your child's teacher has met the State qualification and licensing criteria for the grade level and subject area in which the teacher is providing instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which the State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher, any other graduate certification for degree held by the teacher, and the field of discipline of the certification for degree.
4. Information on the level of achievement of your child in each of the State academic assessments.
5. Timely notice that your child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.
6. Whether the student is provided services by paraprofessionals, and if so, their qualifications.

Remember This:

- The notice and information provided to parents shall be in an understandable and uniform format and provided in a language that parents can understand.
- This information may be obtained at the beginning of the school year.
- The school corporation must provide this information in a timely manner at the parent's request.

A request can be made by contacting the
District Office for Title I Services
By phone
219-873-2000





Title I School - Wide Designation

All Michigan City Area Schools are Title I served schools and have received School Wide Plan (SWP) designation through the Indiana Department of Education. School faculty, staff and parents developed a plan to meet the ten components of the School Wide Plan at each of the district Title I Schools.

The Components of a School Wide Plan are:

1. A comprehensive needs assessment of the whole school.
 2. Implementation of school wide strategies that:
 - Provide opportunities for all children to meet proficient and advanced levels of student academic achievement.
 - Use effective methods and instructional strategies that are based on scientifically based research that:
 - Strengthens the core academic program,
 - Increases the amount of learning time,
 - Includes strategies for serving underserved populations,
 - Includes strategies to address the needs of all children in the school, but particularly low achieving children and those at risk or not meeting state standards,
 - Addresses how the school will determine if needs of those children have been met,
 - Is consistent with and is designed to implement state and local improvement plans.
 3. Highly qualified teachers in all core content area classes.
 4. High quality and on-going professional development for teachers, principals and paraprofessionals.
 5. Strategies to attract high-quality, highly qualified teachers to this school.
 6. Strategies to increase parental involvement, including:
 - 6a. A description of how the school will provide individual academic assessment results to parents.
 - 6b. Strategies to involve parents in the planning, review and improvement of the school wide plan.
 7. Plans for assisting preschool children in the transition from early childhood programs such as Head Start or state-run preschool programs.
 8. Opportunities and expectations for teachers to be included in the decision making related to the use of academic assessment results leading to the improvement of student achievement.
 9. Activities and programs at the school level to ensure that students having difficulty mastering proficient and advanced levels of academic achievement are provided effective, timely additional assistance.
 10. Coordination and integration of federal, state and local funds; and resources such as in-kind services and program components.
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