

Grading Policy

<u>Category</u>	<u>Evaluation</u>	<u>Percentage</u>
<u>Class Participation</u>	Willing, Supportive, & Respectfully On-Task Daily Participation	20%
<u>Engineering Notebook Textbook Assignments</u>	Neat, Accurate Log of Lecture Notes, Sketches, Key Terms and Design Work	20%
<u>Sketches/CAD Drawings</u>	Neat, Accurate and Complete according to Instructions	20%
<u>Engineering Projects</u>	Ability to follow Instructions and operate equipment effectively to completion	20%
<u>Quizzes, Tests & Written Assignments</u>	90%-100% = A 80%-89% = B 70%-79% = C 60%-69% = D Below 59% = Not Passing	20%
<u>Total</u>		100%

TEXTBOOK

"Gateway to Engineering"

Rogers*Wright*Yates

Absence/Make-up Policy

- Students will have as many additional make-up days to complete an assignment for full credit as the number of days they were absent. All lab work and make-up work must be completed during Advisory Time.
- All make-up work must be completed three (3) days prior to the end of the grading period.

Get ready to study the 'Human-Made World' and have fun while doing it!