

WEEKLY ANNOUNCEMENTS AND REMINDERS

Joy Elementary

Michigan City Area Schools



September 10 through 14, 2012

1. I hope you had a fun and relaxing weekend! This week is going to be busy so hang on to your hats. :)
2. Teacher PM Supervision—Door C Outside—Kanyer; Carroll Street Lot (In front of playground/Challenge Ed.) – Yelton; 4th Grade Doors Outside—Ward; Main Entrance Outside—Przybylinski; 5th Grade Doors Outside—Ochoa; Horseshoe Parking Lot—Dabagia, Schreeg, and Stepp
3. Evening Cleaning Schedule—Monday—A; Tuesday—B; Wednesday—A; Thursday—B; Friday—A (Primary classrooms, GT, Room 101, 110, and 111, and the Counselor and Speech Offices are cleaned on Night **A**; Intermediate classrooms, Art, Library, and Rooms 125-126 are cleaned on Night **B**; Please remember that on days when your classroom is not being cleaned to place your trash can outside the door at the end of the day. If there is a stain that needs cleaned, please place a not on your door for our custodian to see.)
4. This Week's PLC—Please refer to the reddish pink cardstock sheet for a copy of this week's activities. More information will be coming to you soon.
5. Instructional Assistants Coverage Schedule—(For September 3-14) Marita and Diane will provide lunchroom supervision; Brandi, Dana, and Mary Ann will provide recess supervision
6. Staff Meeting—We will have our first staff meeting on Monday, September 10, 2012 from 3:10 to 4:10 pm in the library. We will be discussing our upcoming Parent Orientation Nights, modifications to our Tier II support, and a visit from the Indiana Department of Education on Tuesday, September 11th.
7. 4th and 5th Grade Teachers—Please look over the student planner. If you would like any changes to be made, please email me by Friday, September 14, 2012. The goal is to make changes for the next batch of planners.
8. Teachers—If you would like to sign-up to use the Science Room/Room 127, the Conference Room, the Sensory Room, or the Linux Lab, sign-up clipboards are posted inside each room by the door. You must sign-up daily or weekly for a time in order to use these rooms.
9. You are invited to our Books and Breakfast on Monday, September 10th, beginning at 7:45am. Refreshments will be simple; Fruit, Munchkins and Cider. You may put a sticky note on any book that you wish to have checked out in your name. The books that are not reserved by staff will be left on display for students. See you Monday! Jane and Betsy
10. Laminating—If you need something laminated, please drop it off in the library office on the counter, which is right behind the laminator. There is a box lid where you can place things.
11. Teachers—Please don't forget to send school notes and information home with students every Wednesday. Information to send home will be placed in your mailbox on Tuesday. If something needs to go home last minute on a Wednesday, it will be delivered to your classroom.
12. If we have a school delay or closing, you will receive a phone call from School Messenger. Please make sure that Bev has your current telephone number(s) that you want to be called at.
13. Work Related Injuries—If you get hurt at school, must go to see our nurse. Carol will determine if you need to go to Working Well. Carol will fill out the incident report and have you sign it. She will also call Working Well to inform them that the employee is coming there and what the injury is.
14. Kindergarten Parent Orientation Night is Tuesday, September 11, 2012 from 6:00-7:00 pm.
15. Second and Third Grade Parent Orientation Night is Thursday, September 13, 2012 from 6:00-7:00 pm.
16. The mCLASS Reading assessment window is from 8-22-12 through 9-20-12.
17. The mCLASS Math assessment window is from 9-12-12 through 10-11-12.
18. Students not in Read 180 may take the SRI from 8-22-12 through 9-23-12.
19. The Acuity Predictive A assessment window is from 9-24-12 through 10-5-12.

Do not train a child to learn by force or harshness; but direct them to it by what amuses their minds, so that you may be better able to discover with accuracy the peculiar bent of the genius of each. —Plato