



# Michigan City Area Schools

Opportunity ★ Excellence ★ Pride

Joy Elementary School  
1600 East Coolspring Avenue  
Michigan City, Indiana 46360  
Phone: (219) 873-2090  
Fax: (219) 873-2170

June 21, 2013

**Jason A. Hopper, Principal**

Dear Parent or Guardian,

Welcome to the MCAS Summer School 2013 program at Joy Elementary School! Below is information about summer school that you and your child will need to know for them to have a successful experience.

### **Dismissal**

Students will be dismissed daily starting on the west side of the building. They will be walked by their teacher down the sidewalk past the buses. Then, students will be walked to the parking lot in front of the playground on the east side of the building. This allows teachers to see where every student goes and who is picking each student up. If you are picking your child up at either 12:30 pm or 2:15 pm, please do not park where the buses are. For your safety and the safety of our children, please park in the east side parking lot.

### **Dress**

During summer school, students do not have to *Dress for Success*. We do ask that students do not wear open toed shoes. Students may wear shorts and they must wear shirts that have sleeves. Shirts with inappropriate words or slogans are not allowed.

### **Early Pick-up**

If you need to pick up your child from summer school, please come in to the office. You will need to sign your child out. Only parents or guardians and those who are listed as emergency contacts will be allowed to pick up a child. If you need to send someone to pick up your child who is not an emergency contact, you will need to call our school at 873-2090 and let our secretary, Mrs. Krachinski, know.

### **Summer School Days and Times**

Summer school at Joy will be Monday through Friday from June 17<sup>th</sup> through June 28<sup>th</sup>, and again starting July 8<sup>th</sup> through July 19<sup>th</sup>. Summer school is closed the week of July 1<sup>st</sup>. Breakfast is served daily from 8:00 to 8:30 am. Dismissal for students in all programs except for IREAD is at 12:30 pm daily. Students participating in the IREAD classes are dismissed at 2:15 pm daily. Lunch is served daily for students who attend summer school. On the back side of this letter is a menu showing what is served daily for breakfast and lunch.

### **Visiting**

Starting Monday, June 24, 2013, all visitors, parents, or guardians must sign in at the office. You will be given a VIP badge to wear. Parents may not visit classrooms without an appointment. If you need to speak with a teacher, the secretary will call down to the room to see if the teacher is available. We are taking these steps to ensure that our school is safe for our children. Thank you for your help and understanding in this matter.

If you have any questions about this information or anything about summer school, please do not hesitate to call our school at 873-2090. Have a terrific fun and safe summer!

Sincerely,



Jason A. Hopper  
Principal